

Nomination Form

North West Liberal Democrats Regional Executive 2013 & English Council Representation

You may use this nomination paper to stand for any **one** of the following positions:

- President
- Chair
- Treasurer
- Secretary
- Vice Chair Campaigns
- Vice Chair Candidates
- Vice Chair Conferences
- Vice Chair Fundraising
- Vice Chair Membership & Development
- Vice Chair Policy
- Vice Chair Standards & Practice
- Ordinary Executive Member (8 to elect)
- County Member: Cheshire (4 to elect)
- County Member: Cumbria (3 to elect)
- County Member: Greater Manchester (9 to elect)
- County Member: Lancashire (4 to elect)
- County Member: Merseyside (4 to elect)
- English Council Representative (10 to elect)
- Regional Candidates Committee (4 to elect)

Note: a separate nomination form is required for **each** position, you cannot combine eg. County & Ordinary onto one nomination form. Please make sure you read the election rules and **artwork notes** (separate sheet)

Nomination

Position for which you are standing:

Name Email Address

Telephone

Address

Postcode

Membership Number

Local Party

Signature

You need to be proposed by **ten** members of the party in the North West if standing for President and by **two** members of the party in the North West for any other executive position.

Proposers

Name Membership No. Local Party Signature

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For nominations for President please continue this list on the back of the page

Returning Officer

Nomination papers and queries to: Ian Cuthbertson, NW Returning Officer,
 26 Earswick Chase, Earswick, York, YO32 9FY Email: icuthbertson@cix.co.uk

Election Rules

Note: Clause 2.4 sets out the specifications for election artwork

These are the Election Rules adopted at Regional Conference October 2003 and as amended at the Regional Conference October 2004.

1. Conduct of Election

1.1 'Single Transferable Vote' means the method set out in "How to Conduct an Election by the Single Transferable Vote" (third edition) published by the Electoral Reform Society of Great Britain and Ireland of 6 Chancel Street, London SE1 0UU or any new edition of the same.

1.2 The Returning Officer appointed under Article 10.6 of the Constitution must be a party member from outside the North West Regional Party

1.3 Elections will be called by the distribution to the relevant electorate of written notice enclosing nomination forms and giving at least:

- a) a brief description of the position or positions to be filled;
- b) the closing date for nominations;
- c) the last date for receipt of literature (see 2.4 below);
- d) the closing date for receipt of completed ballot papers; and
- e) the date, time and place at which the count is to be made.

1.4 Copies of these rules will be distributed with nomination forms.

1.5 A list of names, addresses and (where available) telephone numbers of Conference Representatives entitled to vote will be available by email or post to validly nominated candidates upon request to the returning officer.

2. Canvassing and literature

2.1 No canvassing is permitted before the nominee has been informed that his/her nomination is valid.

2.2 Person-to-person canvassing is permitted, including telephone contact and individual personal letters that are not reproduced for multiple distribution. The returning officer may at his/her absolute discretion disqualify any candidate whom he/she considers to have contravened this rule, or may

retrospectively declare void the election of any such transgressor.

Note: It is the opinion of the Regional Executive that postings to internet newsgroups, conferences, web-pages or distribution lists, the sending of emails to multiple addresses or even the sending of several individual emails containing essentially similar passages of text would contravene this rule; and that so would advertising, articles, letters or reports in newspapers or other publications or the use of radio or television.

2.3 Each candidate is permitted one distribution of promotional literature, prepared at the candidate's expense. The form and content of such literature are subject to the returning officer's approval. Such literature will be printed and distributed by the returning officer or his/her nominee, together with those of other candidates, at the expense of the Regional Party.

2.4 Such literature must be in black and white on one side of paper. Artwork is allowed 'camera ready' or in readily reproducible form acceptable to the returning officer. Sizes are limited as follows:

- a) for regional officers – one side of A4 'portrait' and margins of not less than 12 mm all round;
- b) in all other cases – one side of A5 'landscape' and margins of not less than 12 mm all round;

2.5 A candidate for more than one post may use only one of these facilities. A candidate may choose to use a lesser facility than the one to which he/she is entitled.

Election Timetable

Deadline for receipt of nominations

4.30pm, Sat 13th October 2012

Deadline for receipt of manifesto artwork

12 noon, Monday 22nd October 2012

Dispatch of manifestos and ballot papers

Wednesday 24th October 2012

Deadline for the return of ballot papers

Wednesday 7th November 2012

Declaration of result on website

Friday 9th November 2012

Regional Executive Elections

Elections will take place following the Regional Conference for the North West Liberal Democrats executive for 2013. The executive comprises of 42 members of the party from across the region who are elected annually to lead the organisation, along with a President elected every two years, Parliamentarians representing the region, a representative from Liberal Youth, and up to five co-opted members.

The executive comprises:

- * President (up for election this year, serves a 2 year term)
- * Chair
- * Treasurer
- * Secretary
- * 7 Vice Chairs, who lead the sub-committees: Campaigns, Candidates, Conferences, Fundraising, Membership & Development, Policy, Standards & Practice.
- * 8 Ordinary members
- * 24 County members to ensure geographic balance

The Executive meets 5 times a year on Saturdays, at venues across the region. Most Executive members are involved in sub-committees, and Officers (Chair, Treasurer, Secretary, Vice Chairs) have additional responsibilities.

Elections will also be held to elect 10 regional representatives to the party's English Council. The regional chair is also a representative, ex-officio. Nominations must be submitted by the close of the conference. They must be in writing and nominations must be proposed and seconded for any position with signatures to show support of nomination. Election artwork is invited in support of candidacy: the specifications are over the page and timetable below. It may be submitted electronically (RTF or PDF only) or as a printed item ready to be copied from. Nominations and artwork should be submitted to the Returning Officer, Ian Cuthbertson.

If artwork is submitted as hard copy, it should be sent to The Returning Officer, North West Region Liberal Democrats, 87A Castle Street, Stockport SK3 9AR. If submitting by email, send to both libdemnorwest@cix.co.uk and icuthbertson@cix.co.uk

Endorsements are permitted by text or photo but any endorsements must have hard copy by the person giving the endorsement, (not email) to 87A Castle Street by 12 noon, Monday 22nd Oct 2012, any artwork with endorsements without hard copy will not be printed. The Returning Officer or any member of staff will not chase up any artwork or hard copies of endorsements.

Nomination forms must be submitted by the close of Regional Conference in Lancaster, Saturday 13th October 2012.

The new executive will take office from 1st January 2013

Nominations may be posted to The Returning Officer, North West Region Liberal Democrats, 87A Castle Street, Stockport SK3 9AR, directly to The Returning Officer, Ian Cuthbertson, NW Returning Officer, 26 Earswick Chase, Earswick, York, YO32 9FY or posted in the nominations box at regional conference. The Returning Officer can also be contacted by email (icuthbertson@cix.co.uk).

The timetable is subject to change in the event of issues such as postal strikes. In case of doubt please contact the Returning Officer.